

Learn Everything from Workplace Rules and Business Manners to Career Building

Free
**Online
(Zoom)**

Career Guidance and Employment Preparation Course

for International Students and Foreign Job Seekers

Would you like to learn the essential knowledge needed to work in Japan's tourism industry? We will explain everything clearly, covering work rules, business etiquette, and key tips for smooth communication, as well as career development in the tourism sector!

Event Date

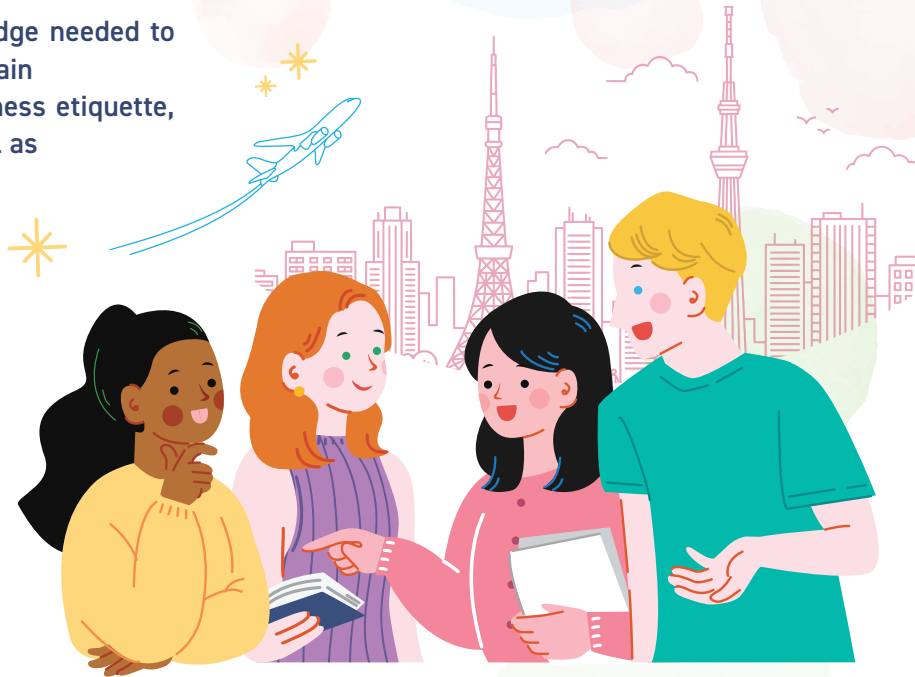
Dec.16

(Wed), 2026,
2:00 PM – 4:00 PM

Eligibility For international students seeking or having accepted jobs in Tokyo's tourism industry

Capacity Approx. 30 participants

Format Online (Zoom) ※Archived recording available



What to Expect from This Seminar

01


Japanese Labor Laws and Workplace Rules

Transitioning from Campus to Career: Key Basics on Salary, Paid Leave, and Insurance.

02


Building Trust at Work: Business Etiquette and Communication (Ho-Ren-So)

Key tips for smooth workplace relationships, including greetings, polite language, and the importance of Ho-Ren-So.

03


Stress-Free Communication

Ease worries caused by cultural differences and learn how to consult with others effectively.

04


Career Plans in the Tourism Industry

Explore the appeal of working in the industry, learn how to map out your career path, and hear real success stories from senior professionals.

Instructor
Ms. Junko Yamaguchi

Truth Co., Ltd.
Director / Corporate Trainer



After working for airlines and travel agencies, she was involved for many years in Ministry of Foreign Affairs invitation projects, including international conferences. Currently, she conducts training across various sectors—such as corporations, universities, healthcare, and elder care—focusing on business etiquette, communication, and support for the development and retention of international talent. Drawing on her expertise as a counselor, she delivers highly practical training sessions.

- Recommended For You If:**
- ☐ You want to work in the tourism industry, but feel unsure about Japanese workplace rules
 - ☐ You want to work with confidence at your new job
 - ☐ You want to learn business etiquette and polite Japanese (keigo)

Entry

Apply Here



Application Deadline

Dec.14 (Mon), 2026, 6:00PM

Fiscal Year 2026 Support Project for Utilizing Foreign Human Resources in the Tourism Industry

※This project is commissioned and operated by H.I.S. Co., Ltd. on behalf of the Tokyo Metropolitan Government.

☎ 050-1752-9778 (Weekdays 10:00 - 17:00) ✉ gaikokujinzai-kanko@his-world.com

Organized by : Tokyo Metropolitan Government

Operated by : Foreign Tourism Talent Utilization Support Secretariat (within H.I.S. Co., Ltd.)