

ONLINE CONF

User Guide

JSHILC 2025
Organization Committee

System Recuirements

- PC
 - Windows: Microsoft Edge (latest), Google Chrome (latest)
 - Mac: Safari (latest), Google Chrome (latest)
- Tablet
 - iOS 13 or later: Safari (latest)
 - Microsoft Edge (latest), Google Chrome (latest)
 - Google Chrome (latest)
- Smart phone
 - iOS 13 or later: Safari (latest)
 - Android: Google Chrome (latest)

*Please update in advance.

1. User Registration -Sign up

Click "Sign up here", Then input your Email Address to the box and click "Proceed".

The 4th JSH International Liver Conference 2025

Login

Email Address Required

Password Required

Forgot Password? >

Remember me

Please agree to the ONLINE CONF [Terms of Use](#) and [Privacy Policy](#) before proceeding.

Sign up

Click "Sign up here"



ONLINE CONF

Email Registration

We will send a confirmation email to the address provided below.
Please check your mailbox settings and confirm that emails from support@gakkai.online are allowed.

Email Address Required

If you have no reply within 5 minutes after you registered, please try another email address.
([Click here](#) to learn how to create a Gmail account)

Some domains cannot accept our emails due to firewall restrictions. Please contact the system administrator at your organization and set up your e-mail address to receive messages from the @gakkai.online domain.
If the problem continues, please contact the help center: online-conf@agri-smile.com.

Enter Email address

**Click "Proceed"
after entering Email
address**

URL : <https://ishilc2025.gakkai.online/>

※All images are samples.

1. User Registration -Mail confirmation

Open the Email message from ONLINE-CONF Office (support@gakkai.online) , click URL and proceed to User Registration.

※Please check your mailbox settings and confirm that an email from support@gakkai.online is allowed.

※If you use Gmail, please check if the Email message is sorted into the "Promotion" Tab.



Email Registration is Completed.



saito.shun3@his-world.com

Your registration is not yet complete.

Please check the email sent to you and complete the registration process within 24 hours.

If you cannot find the email, please review spam settings and try registering again

If you have no reply within 5 minutes after you registered, please try another email address.

([Click here](#) to learn how to create a Gmail account)

Some domains cannot accept our emails due to firewall restrictions. Please contact the system administrator at your organization and set up your e-mail address to receive messages from the @gakkai.online domain.

If the problem continues, please contact the help center: online-conf@agri-smile.com.

[Back to Top](#)



【JSH-ILC2025】 Email Address Verificat

JSH ILC Secretariat <support@gakkai.online>

Email Address Verification
メールアドレスを確認して利用を開始

sample@mail.com

Confirm your email address and proceed registration by accessing the URL below.
メールアドレスが正しく登録されていることを確認して、以下のURLにアクセスして本登録にお進みください。

<https://jshilc2025.gakkai.online/signup/1727a65c-1983-478b-a632-e294da9507e2>

このメールに心当たりがない場合、このメールを破棄してください。
Please delete this email, if you were not aware that you were going to receive it.

The 4th JSH International Liver Conference 2025

<https://jshilc2025.gakkai.online/>

JSH ILC Secretariat

jshilc-2025@his-world.com

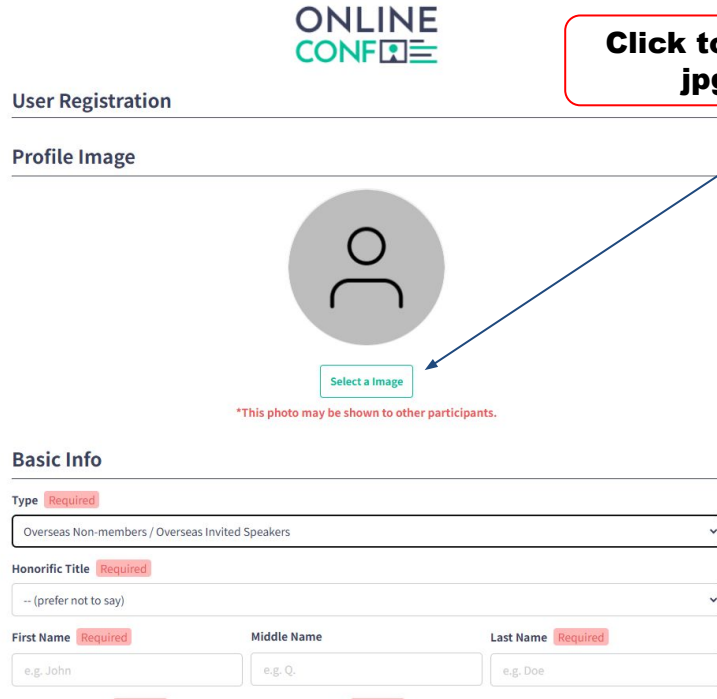
Click URL

※All images are samples.

1. User Registration - Personal information

Start entering your Basic information and scroll down.


※You are able to edit information on your profile anytime until the conference finishes.



ONLINE CONFERENCE

User Registration

Profile Image



Select a Image

*This photo may be shown to other participants.

Basic Info

Type **Required**

Overseas Non-members / Overseas Invited Speakers

Honoric Title **Required**

-- (prefer not to say)

First Name **Required** Middle Name Last Name **Required**

e.g. John e.g. Q. e.g. Doe

Click to upload your image,
jpg or png format.

Password (8+ characters) **Required**
※Please set your password.

Password Confirmation **Required**

Make sure you do not forget your password
*It is Needed when logging in

※All images are samples.

1. User Registration -Affiliation

Enter information of affiliation and scroll down.

※You are able to edit information on your profile anytime until the conference finishes.

Affiliation

Type of Organization Required

Organization Required

Department/Laboratory Name Required

Position Required

1. User Registration -Terms of Agreement

Once you have finished entering personal information, Agree to the “Terms of Service and Privacy Policy”

Then, click “Confirm” and go on to the next page.

Terms of Service and Privacy Policy

[利用規約（日本語）](#)

[Terms of Service\(EN\)](#)

→ I read and agreed the terms of service.

[プライバシーポリシー（日本語）](#)

[Privacy Policy\(EN\)](#)

→ I read and agreed the privacy policy.

CONFIRM >

**Click “Confirm”
after agreement checkboxes.**

1. User Registration -Confirmation

Confirm what you have entered. Then click “REGISTER”.

✂ You are able to edit information on your profile anytime until the conference finishes

Country

Japan

Postal Code

123456

Address

123456789JAPAN

Affiliation

Type of Organization

Sample organization type

Organization

Sample organization

Department/Laboratory Name

Sample Department/Laboratory Name

Position

Sample Position

< MODIFY

REGISTER >

**Click “REGISTER” to Confirm
the entered details.**



1. User Registration -Completion

After you finish User Registration, login and move on to Payment.



You have been successfully registered



Please check the confirmation email sent to your mailbox.
If you cannot find the confirmation email, please try again.

Please re-register in case if this registration seems to be incomplete.

Login



**Click “Login” and go to
Dashboard**

2. Abstract Submission

**Presenters
Only**

Click "Abstract Submission".

Dashboard URL: <https://jshilc2025.gakkai.online/dashboard>

The screenshot shows the dashboard for 'The 4th JSH International Liver Conference 2025'. The top navigation bar includes 'ONLINE CONFERENCE' and the conference title. A user profile dropdown is visible in the top right. The main content area features a 'Notifications' section with a timestamp of '12/24 14:40'. Below this is the 'Edit Your Presentation and Profile' section, which contains three buttons: 'Registration and Payment', 'Abstract Submission' (highlighted with a red box), and 'Edit Your Profile'. The 'Abstract Submission' button is also pointed to by a blue arrow from a red-bordered callout box that contains the text 'Click "Abstract Submission"'. At the bottom left, there is an 'Others' section with an 'Issue Certificates' button. A dark sidebar on the left contains 'Home', 'Manual', 'Terms', and 'Privacy Policy' links.

2. Abstract Submission ~New abstract~

**Presenters
Only**

Enter "Presentation Title" and "Abstract" within the character limit.

*Please refer to the text above for details of the Abstract.

Presentation Title **Required**

150 characters maximum

B *I* U ~~S~~ {} x^2 x_2 ↶ ↷

0

Abstract **Required**

*Exclude title, authors, name of author's institution

*Maximum 2500 words

*Tables and graphs should not be included in the abstract.

*References can be included in the body of the text.

B *I* U ~~S~~ {} x^2 x_2 ↶ ↷

0

※画像はイメージです。

2. Abstract Submission ~Affiliation info~

**Presenters
Only**

Add Affiliation information.

*If you are affiliated to multiple institutions or if there are authors from different affiliations, click "Add Affiliation" to add.

Affiliation Information

※ Please fill in the affiliation of you and the co-authors.

※ If you have no affiliation, please enter "Unaffiliated".

Reorder Affiliation



Add Affiliation

**To add institution name,
click "Add Affiliation"**

※画像はイメージです。

2. Abstract Submission ~Author info~

**Presenters
Only**

Click "Edit" to add an Author

*To add a Co-Author, click "Add co-author".

Author Information

Reorder Notation	Affiliation	Name	Presenter	
⋮		Author 1	<input type="checkbox"/>	Edit

[Add co-author](#)

To edit, click here

※画像はイメージです。

2. Abstract Submission ~Author info #2~

**Presenters
Only**

Enter author's First Name and Last name. If He/She is a presenter, check "Presenter".
Next, select Author's affiliation.

First Author - Edit

Please enter your middle name in the First Name field.

First Name This cannot be
empty

Last Name This cannot be
empty

Presenter

Affiliation Select at least one

test 1

test 2

Close

※画像はイメージです。

2. Abstract Submission ~Author info #3~

**Presenters
only**

To add a Co-author, click "Add co-author".
*Skip if unnecessary.

Author Information

Reorder Notation	Affiliation	Name	Presenter	
⋮		Author 1	<input type="checkbox"/>	Edit

[Add co-author](#)

To add co-author, click here

※画像はイメージです。

2. Abstract Submission ~Presentation info~

**Presenters
only**

Select the preferred presentation style and Category (the categories are in alphabetical order)

Presentation Information

Type of Presentation **Required**

Note: Poster presentations will be held on-site only.

- Poster Only
- Oral or Poster
- Not applicable for guest speaker

▲ ▼ Category (First Choice)

Category

select



※画像はイメージです。

2. Abstract Submission -Confirm Content

Confirm what you have just entered. Then click “Save”.

keyword | keyword1

category
Category

keyword
Autoimmune Liver Disease

Presentation Information

Type of Presentation
Poster Only

COI (Conflict of interest) / Research Ethics Agreement

COI (Conflict of interest)

COI Applicable
Not applicable

COI Application Form
-

Research Ethics Agreement

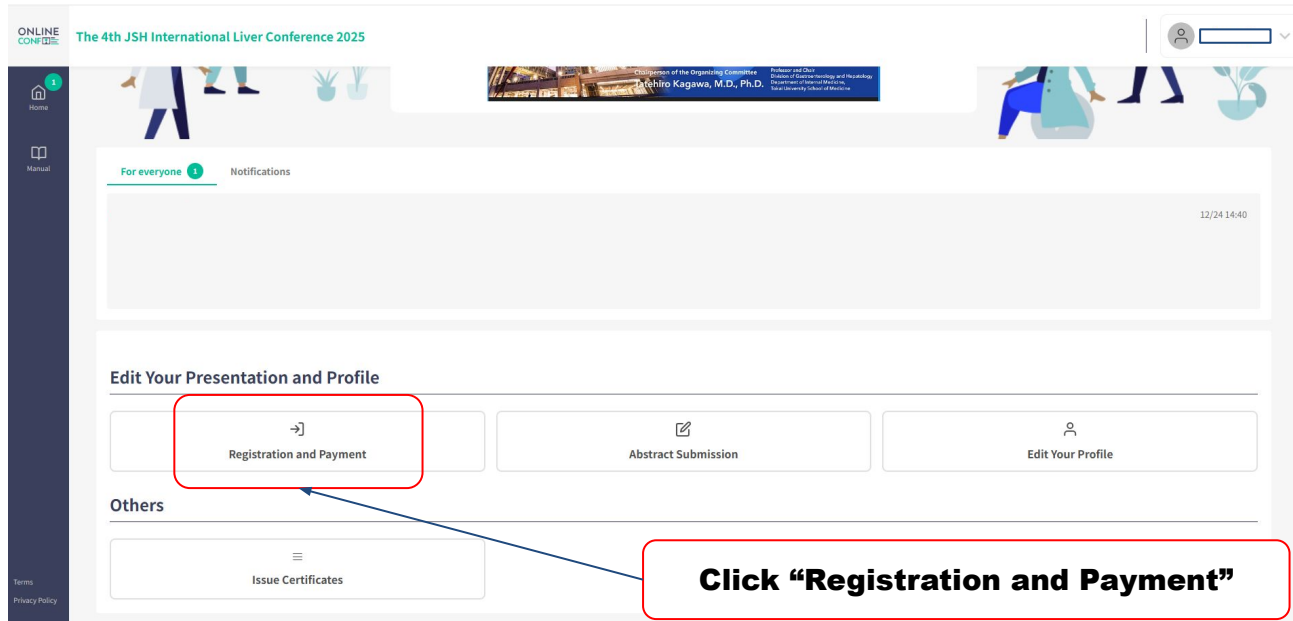
Are the contents of your abstract based on the medical research ethical guidelines of your country?
Yes

Click “Save”

3. Registration

Click "Registration and Payment".

Dashboard URL: <https://jshilc2025.gakkai.online/dashboard>



3. Registration

Select answers for each content and proceed to payment.

※Changes cannot be made after Proceeding to next page.



Entry

Entry Fee

select

- Members
¥ 15,000
- Non-members
¥ 25,000
- Junior residents
¥ 5,000
- Paramedic staffs
¥ 5,000
- Undergraduate students
¥ 0

Reception

select

September 25, 2024
Keio Plaza Hotel Tokyo

- Yes: Attend
¥ 5,000
- No: Not Attend

個人情報のスポンサーイベント共催企業への提供について

Provision of personal information to co-sponsor companies

参加登録時に、個人情報のスポンサーイベント協賛企業へのご提供に同意いただいた場合、ご入力いただいた事項のうち「氏名」・「勤務先」・「E-mail」がスポンサーイベント協賛企業へ提供され、当該企業の製品、サービス、イベントに関するご案内、その他参加者にとって役立つと判断される情報の提供の目的のために使用されますこと予めご了承ください（参加登録時に承諾された方に限ります）。スポンサーイベントの協賛企業の一覧については、参加登録画面にリンクを記載しておりますのでご確認ください。

If you agree to provide your personal information to co-sponsor companies as your registration, your name, workplace, and email will be provided to them. Please understand that your information will be used for the following purposes, providing information regarding the company's products, services, events, and other information. Please check the link on the registration form for a list of co-sponsor companies.

- 個人情報の取扱いについて上記に同意する
I agree to the above regarding the handling of personal information.
[〈スポンサー企業一覧 List of sponsor companies〉](#)

Select "Proceed to Payment"

Proceed to Payment

※The image is a sample.

4. Payment

Choose Credit Card Payment.

※Bank Transfer can only be selected who reside in Japan



Payment

Plan

Members, Reception

¥20,000

Note

*Payment can be made by Bank Transfer or by Credit Card.

*Bank transfer fees will not be paid by the Organizer.

*Refunds cannot be provided under any circumstances after payment has been made.

Payment Protocol

Bank Transfer

Credit Card Payment

Pay Now

Sign Out

**Scroll and select
“Pay Now” to proceed**

※The image is a sample.